

Poland Spring Academy

14 Hope Springs Road

Poland, Maine 04274

Telephone: 207-998-4566 or 713-8518

Tuition Contract

Student's name: _____ Start Date: _____

Name of responsible person or persons for tuition: _____

Address for billing: _____

Phone # of responsible person: _____

See attached charts for fee schedules and payment options:

I understand that default of payment according to this agreement is subject to one or all of the following consequences:

- ❖ The students right to attend could be revoked until overdue amount is paid in full
- ❖ All report cards and transcripts will be held until payment is made in full
- ❖ A senior will not receive a transcript or diploma until bill is paid in full.

Cancellation Policy

In the event that a child is withdrawn from this program within the first 30 days a refund of prepaid tuition will be pro-rated based on the amount of time that he/she has been enrolled and will be repaid as funds are available. The down payment and the application fee are excluded and will not be refunded under any circumstances. After 60 days no tuition will be refunded without approval of finance team. All cost incurred by the student (ie, lost or damage of school property, tuition to date) will be billed to parents and expected within 30 days of departure. Under no circumstances will there be refunds of tuition for time attended.

I understand and agree to the above terms of this contract and acknowledge receipt of a completed copy of this contract with attached fee chart applicable to my child.

_____ Date _____

Signature of person responsible for the tuition

Other Programs available for Poland Spring Academy Students

	Independent Study	Tutoring	Home school	
Down payment of \$250 is expected at enrollment plus 1 st month tuition	\$250 will be charged per month until student has completed high school diploma or we get a withdrawal in writing with a 30 day notice.	A charge of \$25 a hour will be charged	Student will be charged \$500 for the year this includes 2 consultations for curriculum and 1 assessment meeting in the summer following the year of study.	
	High school credit to go back to sending school will be charged \$250 a credit for up to 3 credits only. If more credits are needed they have to be considered our student.			

Tuition will be charged at the following rate for full time and part time on campus students:

	Jr. High and High School	Grades 1st-6 th grade	Pre-school and Kind.	Daycare \$30. Per-day	
	\$4000	\$3500			
Down payment if registering between May "09" and Dec. "09"	\$400.due in May of 2009 or upon starting date if after Sept of "09"	\$350. Due in May 2009	\$300 due in May 2009	One month in advance is required for this program unless other arrangements are made with finance person upon registration.	
If registering between Jan. "2010" and March 30 th , 2010.	It would be a \$300 down	\$250 down	\$200 down		
If you register your child after March 30 th the fee would be as follows up to June plus in May there would be the down payment for the following year.	The fee would be \$250.	\$200.	\$150.		

Tuition Options

Option #1	#2	#3	#4	
Pay down payment and tuition in full	Pay down payment and pay the rest in monthly installments	Pay down payment and half of tuition now and other ½ at tax time but not later than April 30	Pay down payment and weekly payments	

I would like payment option_____.